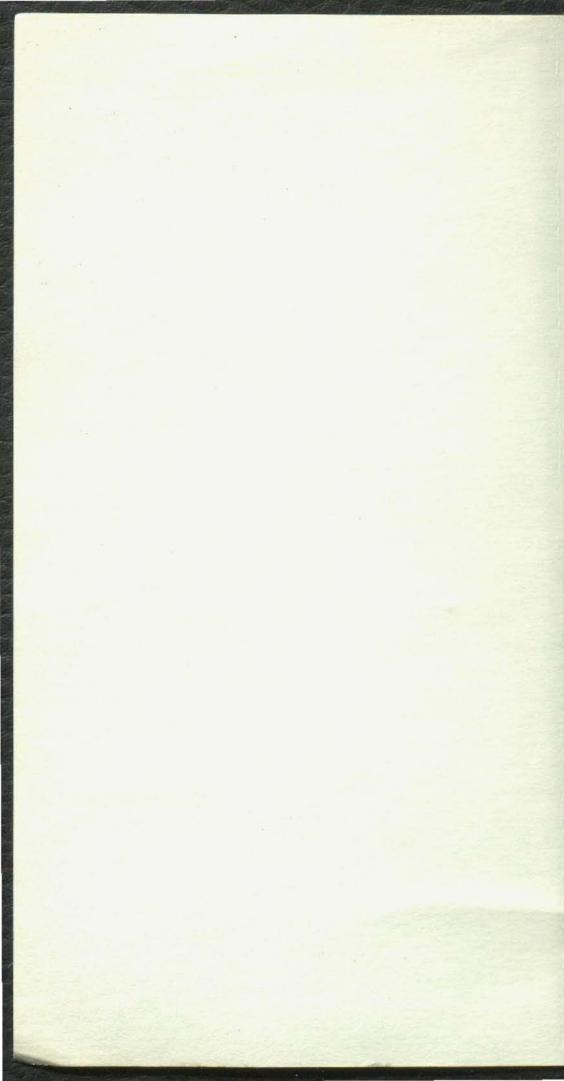

Mary Washington College
of the
University of Virginia



1964-1965

HANDBOOK



STUDENT HANDBOOK

•

1964-1965

•

THE STUDENT GOVERNMENT ASSOCIATION

of

MARY WASHINGTON COLLEGE

of the University of Virginia

Fredericksburg, Virginia

•

Volume 41

EDITORIAL NOTE

This HANDBOOK has been prepared under the editorship of Marietta Hirschhorn ('64), assisted by Betty Cummings ('65), with the cooperation of the Student Council, the Joint Council, and the Dean of Students.

The SGA Constitution, revised in 1963-64, is included. The Point System (ICA) appears in the HANDBOOK this year.

The policies and regulations of the Student Government Association are reviewed annually by the Legislative Council. Any suggestions may be given to the HANDBOOK Editor (Betty Cummings) who has been appointed by the SGA President.

MATRICULATION STATEMENT

MATRICULATION AT MARY WASHINGTON COLLEGE CONSTITUTES AN EXPLICIT PROMISE AND A PLEDGE ON THE PART OF THE STUDENT AND HER PARENTS OR GUARDIAN TO FAMILIARIZE THEMSELVES WITH THE STANDARDS AND REGULATIONS OF THE COLLEGE, THE STUDENT GOVERNMENT, AND THE HONOR SYSTEM, AND TO ABIDE BY AND UPHOLD SUCH TRADITIONS AND RULES AS LONG AS THE STUDENT IS REGISTERED IN THE INSTITUTION.

PURPOSE OF THE COLLEGE

The following STATEMENT OF PURPOSE for the College was adopted by the Faculty in May 1961

Mary Washington College is a state-aided liberal arts college for women and a part of the University of Virginia. As such, it has an obligation to the people of the Commonwealth of Virginia to provide the best education for those students who give promise of succeeding in college.

As a liberal arts college, Mary Washington stands firmly in the tradition that a broad education in the arts, the sciences, and the humanities, complemented by intensive study in a particular field of interest, is the most appropriate preparation for life and citizenship.

As a college for women, Mary Washington endeavors to provide the best intellectual background possible for the woman of today. It recognizes the importance of the inquiring mind, the significance of aesthetic sensitivity, and the necessity of individual and corporate responsibility.

Finally, as a part of the University of Virginia, Mary Washington College has a unique role to fill in Virginia education, and is pledged to the selection of a qualified student body, to the maintenance of a competent faculty and staff, and to the development of the academic and social environment necessary to achieve its goals.

CONTENTS

Purpose of the College	4
Directory	7
Calendar of Events	9
Office Hours and Services	12
Officers of Student Organizations	18
Student Council, Joint Council	18
YWCA	21
Recreation Association	21
Inter-Club Association	22
Editors of Publications	23
Mortar Board	23
Denominational Presidents	24
Class Officers	24
The Honor System	27
Student Government Regulations	
Beaches, Parks, and Picnic Areas	34
Charlottesville	34
Closing Hours, Dormitory	35
Dances	36
Dates	37
Dining Halls	37
Dormitory	38
Dress	38
Drinking	40
Fire Regulations	40
Guest Cards, and Overnight Guests	41
Library	41
Out-of-Town Trips	42
Quanticó	44
Signing Out and In	44
Smoking	45
Special Permissions	46
Student Responsibility for Rooms	48
Summer Session	48
Sunbathing	48
Telephones	49

Trips to Town	49
Administrative Regulations	
Academic Probation	50
Accident Reports	51
Automobiles	51
Bicycles	52
Calendar	52
Commencement	53
Country Club	53
Illness and the Infirmary	53
Laundry	54
Marriage	55
Medical Excuses	55
Money and Valuables	56
Opening and Closing of Dormitories	56
Representation of the College	56
Room Assignments	56
Sales in Dormitories, Student Jobs	57
Student Load (Credit Hours)	58
Summer Storage	58
Taxi Transportation	59
Withdrawals	59
Safety Regulations	
Fire Drills	60
Reminders	60
Explanations	
Class Organization	62
Classification	62
Convocation and Student Body Meeting	62
House Council Offenses	63
Lost and Found	64
Penalties for Violations of SGA Regulations	64
Seacobeck	65
Serenades	66
Swimming	66
Terms (Glossary)	66
SGA Constitution	69
Point System (ICA)	88

DIRECTORY

Grellet C. Simpson.....	Chancellor of Mary Washington College
Edward Alvey, Jr.....	Dean of the College
Reginald W. Whidden.....	Associate Dean
Margaret Hargrove.....	Dean of Students
Mary Ellen Stephenson.....	Assistant Dean
Katherine F. Moran.....	Assistant Dean
Edgar E. Woodward.....	Bursar
Emily A. Holloway (Mrs.).....	Assistant Bursar
A. Ray Merchant.....	Registrar
Michael Houston.....	Director of Admissions
Carrol H. Quenzel.....	Librarian
Joseph C. MacKnight, M.D.....	College Physician
Inez F. Watson, R.N. (Mrs.).....	College Nurse
Isabel Gordon.....	Secretary, Placement Bureau
Beverly Ripley (Mrs.).....	Secretary, News Bureau
Pal Robison.....	Food Service Director
Annie J. Brauer (Mrs.).....	Mgr. "C" Shop
Vincent H. Willetts.....	Superintendent of Buildings and Grounds
Medford D. Haynes.....	Chief, Campus Police
Lefa P. Faulkner (Mrs.).....	Director of Dormitories
Bettie V. Griffith (Mrs.).....	Alumnae Secretary

Dormitory Head Residents

Betty Lewis.....	Mrs. Charles W. Conklin
Brent.....	Mrs. Anne-Marie Miloe-Swartz
Bushnell.....	Miss Jane Ray Winn
Framar.....	Mrs. David T. Gochenour
Marshall.....	Mrs. Oscar F. Prasse
Mason.....	Mrs. John T. Billings
Marye.....	Mrs. Ana D. de Amador
Randolph.....	Mrs. James R. Garner
Trench Hill.....	Mrs. Henry C. Irby
Tri-Unit.....	Mrs. H. B. Chase, Jr.
Virginia.....	Mrs. E. Graham Carpenter
Westmoreland.....	Mrs. J. N. Martin
Willard.....	Mrs. R. M. Hamilton
	<i>Senior Asst., Miss Nancy I. Hamilton</i>
Alternates: Mrs. Owen D. Clayton, Mrs. Naomi T. Ordogh, Mrs. James N. Wood, Sr.	

CALENDAR FOR COLLEGE YEAR 1964-1965

SEPTEMBER							OCTOBER							NOVEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
.....	1	2	3	4	5	1	2	3	1	2	3	4	5	6	7
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28
27	28	29	30	25	26	27	28	29	30	31	29	30
DECEMBER							JANUARY							FEBRUARY						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
.....	1	2	3	4	5	1	2	1	2	3	4	5	6
6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13
13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20
20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27
27	28	29	30	31	24	25	26	27	28	29	30	28
.....	31
MARCH							APRIL							MAY						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
.....	1	2	3	4	5	6	1	2	3	1
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22
28	29	30	31	25	26	27	28	29	30	23	24	25	26	27	28	29
.....	30	31
JUNE							JULY							AUGUST						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
.....	1	2	3	4	5	1	2	3	1	2	3	4	5	6	7
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28
27	28	29	30	25	26	27	28	29	30	31	29	30	31
.....

CALENDAR OF EVENTS

Tentative for 1964-1965

First Semester

SEPTEMBER 1964

- Sunday 13—Dormitories open for new students
Monday 14—Orientation Assembly
—Welcome Party
Tuesday 15—Registration of new students
—Dormitories open for returning students
Wednesday 16—Registration of returning students
Thursday 17—Classes begin
—Chancellor's Convocation
Saturday 19—Big-Little Sister Picnic
—Mixer for new students
Sunday 20—Big-Little Sister Church Day
Wednesday 23—Student Body meeting
Friday 25—Inter-dormitory party for freshmen
Saturday 26—Informal mixer for new students
Monday 28—ICA Open House

OCTOBER

- Monday 5—Pep Rally
Wednesday 7—Student Body meeting—"Elections Issues"
—Mortar Board Tea for Dean's List Students
Tuesday 13—**Hamlet**—Helen Hayes Repertory Theatre (**Concert Series**)
Monday 19—Religious Concerns Program
Tuesday 20—Religious Concerns Program
Tuesday 27—Mock Presidential Election (NSA)

NOVEMBER

- Wednesday 4—Mid-semester reports
Thursday 12—WUS Drive (through 19)
12—Saturday, 14—Play by the Drama
Department
Monday 23—Thanksgiving Concerns (YWCA)
Wednesday 25—Thanksgiving Holidays begin 12:30
p.m.
Monday 30—Classes resumed

DECEMBER

- Saturday 5—Concert and Christmas Formal
Thursday 10—Campus Christmas Party—Seaco-
beck
Wednesday 16—Christmas Carol Sing (YWCA)
Saturday 19—Christmas Holidays begin

JANUARY 1965

- Monday 4—Classes resumed
11—"Dead Week"
Monday 18—Tuesday, 26—Mid-year examina-
tions
Saturday 30—Registration of new students

Second Semester

FEBRUARY

- Monday 1—Classes resumed
Tuesday 2—Student Body meeting
Monday 8—Jose Limon Dance Company (Con-
cert Series)
Tuesday 9—Religious Concerns Program
Wednesday 10—Religious Concerns Program
Monday 15—Student Body meeting—Campaign
speeches
Saturday 27—"Hootenanny" (YWCA)—Sadie
Hawkins Dance

MARCH

- Monday 1—National Symphony (Concert Series)
Thursday 11—Saturday, 13—Play by the Drama Department
Saturday 13—Emerald Ball
Thursday 18—Saturday, 20—Terrapin Club Spring Show
Monday 22—Mid-semester reports
Tuesday 23—Loyalty Night (SGA)
Saturday 27—Spring holidays begin

APRIL

- Monday 5—Classes resumed
Wednesday 7—Installation of New SGA Officers
Sunday 18—Easter Day
Friday 23—Junior Combo Party
Saturday 24—Junior Ring Dance

MAY

- Saturday 1—May Day
Thursday 6—Saturday, 8—Play by the Drama Department
Wednesday 12—"Dead Week"
Wednesday 19—Thursday, 27—Final Examinations
Saturday 29—Senior Farewell Party
Sunday 30—Baccalaureate sermon
—Graduating exercises

JUNE

- Sunday 13—Dormitories open for Summer Session
Monday 14—Summer Session begins

AUGUST

- Friday 6—Summer Session closes

OFFICE HOURS AND SERVICES

I. George Washington Hall

The Chancellor, the Dean of the College, the Associate Dean, the Dean of Students, the Assistant Dean of Students, the Bursar, the Assistant Bursar, the Registrar, the Director of Admissions, and the Secretary of the Placement Bureau:

Monday through Friday:

9:00 a.m.—1:00 p.m.

2:00 p.m.—5:00 p.m.

Saturday:

8:00 a.m.—12 noon

Student Bank (hours subject to change without notice):

Monday through Friday:

9:30 a.m.—1:00 p.m.

2:00 p.m.—3:30 p.m.

Saturday:

9:00 a.m.—11:00 a.m.

II. E. Lee Trinkle Library

Monday through Thursday:

7:00 a.m.—5:45 p.m.

7:00 p.m.—10:00 p.m.

Friday:

7:00 a.m.—5:00 p.m.

6:00 p.m.—10:00 p.m.

Saturday:

7:30 a.m.—5:00 p.m.

Sunday:

2:00 p.m.—5:00 p.m.

7:00 p.m.—9:30 p.m.

II. Dining Hall

Monday through Saturday:

Breakfast—7:30 a.m.—8:15 a.m.

Lunch—12 noon—1:15 p.m.

Dinner—6:00 p.m.

(Friday and Saturday—5:15—6:15 p.m.)

Sunday:

Breakfast—8:00—9:00 a.m.

Dinner—12:30 p.m.

Supper—5:15—6:15 p.m.

Meal Prices for Guests:

(subject to change)

Breakfast—\$.50

Lunch—\$.75

Dinner—\$1.00

V. Ann Carter Lee Hall

The building is open during the hours indicated below with the exception of dance nights and evenings when other formal occasions are scheduled.

Assistant Dean of Students:

Monday through Friday:

9:00 a.m.—1:00 p.m.

2:00 p.m.—5:00 p.m.

Saturday:

8:00 a.m.—12 noon

"C" Shop

(hours subject to change without notice)

Fountain Service:

Monday through Saturday:

7:30 a.m.—9:45 p.m.

Sunday:

11:00 a.m.—7:00 p.m.

Meal Service:

Monday through Saturday:

Breakfast—7:30-8:30 a.m.

Lunch—12:30-1:30 p.m.

Book Store

Monday through Saturday:

8:00 a.m.—5:30 p.m.

Bowling Alleys

Every night (except Wednesday)

7:00-10:15 p.m.

Saturdays, Sunday afternoons—2:00-5:30 p.m.

Note: Bowling is permitted only when an approved attendant is on duty. If there is no one in the bowling alley for over a period of one (1) hour, the attendant may close the alley before the 5:30 or 10:15 hour.

Day Students Room

(for day students only)

7:30 a.m. — 5:00 p.m.

Lounges: 7:30 a.m.—10:15 p.m.

Ping Pong Room, Billiard Room

Daily including Sunday: 1:00-5:00 p.m.

7:00-10:15 p.m. (with the exception of dance nights)

Swimming Pool

Hours will be posted by the Chairman of the Physical Education Department.

V. College Infirmary

Doctor's Office Hours:

Monday-Friday 1:30-2:30 p.m.

By appointment at times other than listed office hours.

By appointment only on Saturday and Sunday.

Student visiting hours—2:00-4:00 p.m. and 7:00-8:30 p.m. daily

Infirmary Office Hours:

Monday through Friday:

9:00 a.m.—4:00 p.m.

Saturday: 9:00 a.m.-12:00 noon

By appointment only on Sunday

Emergencies and bed patients may enter the Infirmary at any time.

VI. College Post Office Collections

Lobby open daily

6 a.m. — 6 p.m.

Daily and Saturday:

6:00 a.m.

10:50 a.m.

8:00 a.m.

5:50 p.m.

8:00 p.m.

Sunday

11:00 a.m.

5:50 p.m.

8:00 p.m.

Holidays

5:50 p.m.

VII. Ann Carter Lee Mail Collections

Daily and Saturday:

6:00 a.m.

8:00 a.m.

10:55 a.m.

1:35 p.m.

5:45 p.m.

8:00 p.m.

Sunday

11:00 a.m.

5:45 p.m.

8:00 p.m.

Holidays

5:45 p.m.

Note: Special Delivery letters and packages must be addressed to the specific dormitory.

VIII. ACADEMIC BUILDINGS

The buildings listed below are open for study

Sunday through Friday at the hours indicated:

duPont to 9:00 p.m.

Chandler to 9:30 p.m.

Science Building to 10:15 p.m.

Monroe to 10:50 p.m. (open on Saturdays)

IX. LANGUAGE LABORATORY HOURS

Monday—

12:30-2:00 p.m.

4:00-6:00 p.m.

6:30-7:30 p.m.

7:30-8:30 p.m.

} French, Italian,
Russian

} any language

Tuesday—

12:30-2:00 p.m.

4:00-6:00 p.m.

6:30-7:30 p.m.

7:30-8:30 p.m.

} French, Italian
Russian

} any language

Wednesday—	12:30-2:00 p.m.	} German, Spanish any language
	4:00-6:00 p.m.	
	6:30-7:30 p.m.	
	7:30-8:30 p.m.	
Thursday—	12:30-2:00 p.m.	} German, Spanish any language
	4:00-6:00 p.m.	
	6:30-7:30 p.m.	
	7:30-8:30 p.m.	
Friday—	12:30-2:00 p.m.	} French, Italian, Russian any language
	4:00-6:00 p.m.	
	6:30-7:30 p.m.	
	7:30-8:30 p.m.	
Saturday—	1:30-3:00 p.m.	} any language
	2:00-4:00 p.m.	
Sunday—	1:30-3:00 p.m.	} any language
	2:00-4:00 p.m.	

X. College Switchboard

The central number is 373-7250. Campus telephones have extension numbers. The switchboard is open from 7 a.m. to 11 p.m. Incoming calls, except emergency, are received only during these hours.

XI. Alumnae Office

The headquarters of the Alumnae Association is at "Spotswood," opposite the College Avenue entrance of the campus.

Office Hours:

9 a.m. — 5 p.m. (Monday — Friday)

STUDENT ORGANIZATIONS

STUDENT GOVERNMENT ASSOCIATION

STUDENT COUNCIL

Officers

President.....	Mary Crawford Volk
Legislative Vice-President.....	Barbara J. Hamblet
Judicial Vice-President.....	Linda M. Basheer
Secretary.....	Carolyn M. Hamblet
Treasurer.....	Patricia C. Boyette
Administrative Adviser.....	Dean Margaret Hargrove

Joint Council

Dr. Vance, *Chairman*

Miss Greenberg, Mr. L. Jones, and the five executive officers of the Student Council (see above)

Legislative Representatives

NSA Coordinator.....	Caroline Oglesby Smith
Senior (1965).....	Mary Montenecourt
Junior (1966).....	Nancy Echols
Sophomore (1967).....	Patricia Jones
Freshman (1968).....	<i>to be elected</i>
Day Students.....	Julia Burns

Judicial Representatives

Senior (1965)	Lisa Corder
	Abigail Donald
Junior (1966).....	Cary Ambler Carter
	Christine Miller
Sophomore (1967)	Anne Gallmeyer
	Jane Ownby
Freshman (1968).....	<i>to be elected</i>

House Presidents

Ball.....	Ophelia Baker
Bushnell.....	Joanne Lott
Custis.....	Priscilla Barnes
Madison.....	Constance Niles
Marshall.....	Margaret Mahon
Mason.....	Carole Ann Delano
Randolph.....	Janet Yates
Westmoreland.....	Mary Vaughan
Betty Lewis.....	Nancy Shackelford
Virginia.....	Katherine Lynn Williams
Willard.....	Grace Marie Bamforth
Brent.....	Vera Wilson
Framar.....	Mary Donohue
Marye.....	Kathleen Reuter
Trench Hill.....	Eileen Perna

Ex Officio

YWCA President.....	Mary Kathleen Burke
RA President.....	Murray Roberts
ICA President.....	Anne Plummer

Freshman Counsellors

Betty Lewis.....	Mary Saunders Blakemore
	Janet Heidinger
	Sandra Sayers
	Anne Vaden
Virginia.....	Patricia Bergin
	Kathleen Goddard
	Janet Hayes
	Carol Kimble
	Deadra Marks
	Elizabeth Ann Martin
	Paula Scarborough
	Judith Zipf

Willard.....	Patricia Johnson
	Patricia Lewars
	Annette Maddra
	Mary Parsons
	Mary Kathryn Rowell
	Lynn Smithey
	Sally Souder
	Linda Spangler
	Jill Walker

Committee Chairmen

Campus Evaluation.....	Mary Joanne Kanick
College Ushers.....	Susan Austin
Cultural Affairs.....	Elizabeth Hudgins
Elections.....	Anne Hunter
Asst.....	Florence Carol Pennella
Formal Dance.....	Sally Adkins, Abigail Donald
Hall Representative Training.....	Evelyn King
Asst.....	Marsha Fretwell
Handbook.....	Betty Cummings
Asst.....	Eileen Goddard
Leadership Conference.....	Penelope Partridge
Asst.....	Janet Yates
May Day.....	Stephanie Cadman
Asst.....	Rebecca Seal
Orientation.....	Kathryn Fowler
Asst.....	Geraldine Sargent
Publicity.....	Anne Kirk Moody
Asst.....	Ann Perinchier
Safety and Welfare.....	Lois Frances Cox

Honor Council

President.....	Judith Anne Sutherland
Senior Representative (1965).....	Devereux Oldfield
Junior Representative (1966).....	Sandra Billups
Sophomore Representative (1967).....	Cecelia Goode
Freshman Representative (1968).....	<i>to be elected</i>

YOUNG WOMEN'S CHRISTIAN ASSOCIATION

Officers

President.....	Mary Kathleen Burke
Vice-President.....	Dorothy Wilkins
Secretary.....	Judith Askew
Treasurer.....	Kathleen Drake
Advisers.....	Dr. Quenzel, Miss Montgomery Mr. Shew

Cabinet

Campus Social Service.....	Jacqueline Harwood
Community Social Service.....	Elizabeth Ann Martin Yvonne Milspaw
Concerns.....	Sally Hamer
Projects.....	Linda Good Jane Wolfe
Publicity.....	Diane Marston
Race Relations.....	Nancy Grogan
Religious Coordinator.....	Nancy Ferguson
World Relatedness.....	Joan Ryan Stewart
Peace Corps.....	Brenda Koon
Day Students Rep.....	Ann McGee
Freshman Rep.....	<i>to be elected</i>

Ex Officio

SGA President.....	Mary C. Volk
--------------------	--------------

RECREATION ASSOCIATION COUNCIL

Officers

President.....	Murray Roberts
Vice-President.....	Martha Davis
Secretary.....	Sally Boss
Treasurer.....	Margaret Haning

Committee Chairmen

Archery.....	Ann Dalby
Basketball.....	Shirley Kohl
Asst.....	Alma Fines
Bowling.....	Mary Barbara Jone
Bullet.....	Signe Laurie Riddell
Golf.....	Martha Crown
Hockey.....	Stephanie Whitmore
Lacrosse.....	Robert Barrett
Publicity.....	Susan Mantz
Social.....	Patricia Goode
Tennis.....	Mary Ellen Houston
Volleyball.....	Mary Brundage
Asst.....	Patricia Kinney

Club Presidents

Concert Dance.....	Patricia Sprenkle
Fencing.....	Mary Lynn Murray
Hoof Prints.....	Claudia Wells
Outing.....	Helen Faith
Terrapin.....	Carolyn Hughes

Ex Officio

SGA President.....	Mary C. Volk
YWCA President.....	Mary Kathleen Burke

INTER-CLUB ASSOCIATION

Officers

President.....	Anne Plummer
Vice-President.....	Virginia Bateman
Secretary.....	Virginia Wade
Treasurer.....	Elizabeth MacCubbin
Advisers.....	Mr. Jackson, Miss Sarvay

COUNCIL

Drama and Speech.....	Geraldine Hall
Fine Arts.....	Maureen Jagoe
Language.....	Donna Lingo
Miscellaneous.....	Virginia Hughes
Recreational.....	Barbara Jones
Religious.....	Judith Blum
Science.....	Janet Head
Social Sciences.....	Kristine Arnholdt

EDITORS OF PUBLICATIONS

Battlefield.....	Judith Stoller
Bullet.....	Marrion White, Margaret Ross
Epaulet.....	Louise Stevens

DAY STUDENTS CLUB

President.....	Alma Fines
----------------	------------

MORTAR BOARD

(Cap and Gown Chapter)

President.....	Edith Goldberg
Vice-President.....	Marsha Fretwell
Secretary.....	Constance Niles
Treasurer.....	Nancy Hamilton
Historian.....	Sonja Algren
Editor.....	Nancy Grogan

Other Members

Meade Andrews	Betty Cummings
Ophelia Baker	Anne Plummer
Grace Marie Bamforth	Judith Sutherland
Linda M. Basheer	Mary C. Volk
Patricia Bowen	Dorothy Wilkins
Advisers.....	Dr. Stephenson, Mrs. Holloway, Dr. Hoge
In Faculty.....	Dr. Benton, Dr. E. Dodd, Dr. Hargrove, Mrs. H. Harris, Mrs. Kelly, Mrs. Simpson, Dr. L. Sumner

DENOMINATIONAL PRESIDENTS

Baptist.....	Patricia Bowen
Canterbury.....	Sandra Hutchinson
Christian Science.....	Louise Guijarro
Hillel.....	Judith Blum
Lutheran.....	Susan Martin
Newman.....	Sheila Denny
Wesley.....	Carole Kessler
Westminster.....	Beverly Porter

CLASS OFFICERS

Class of 1965

President.....	Sarah Ellis
Vice-President.....	Edith Goldberg
Secretary.....	Patricia Hartman
Treasurer.....	Ellen Jones
SGA Legislative.....	Mary Montencourt
SGA Judicial.....	Lisa Corder, Abigail Donald
Honor Representative.....	Devereux Oldfield
Advisers.....	Dr. and Mrs. Vance

Class of 1966

President.....	Barbara Clark
Vice-President.....	Anne Powell
Secretary.....	Sandra Beville
Treasurer.....	Eileen Goddard
SGA Legislative.....	Nancy Echols
SGA Judicial.....	Cary Ambler Carter Christine Miller
Honor Representative.....	Sandra Billups
Advisers.....	Dr. and Mrs. Van Sant

Class of 1967

President.....	Patricia Marilla
Vice-President.....	Linda Todd
Secretary.....	Susan Church
Treasurer.....	Elizabeth Andrews
SGA Legislative.....	Patricia Jones
SGA Judicial.....	Ann Gallmeyer, Jane Ownby
Honor Representative.....	Cecelia Goode
Adviser.....	Miss Henderson

Class of 1968

to be elected

HONOR CODE

Registration as a student in the College is not complete until the Honor Pledge card has been signed. No grades or credits will be released unless this Pledge is on file.

HONOR PLEDGE

I, as a student and citizen of Mary Washington College, do hereby resolve to uphold the honor of the College by refraining from giving or receiving academic material in a manner not authorized by the instructor; from the illegal appropriation of the property of others; and from the deliberate falsification of facts. I shall do all in my power at all times to create a spirit of honesty and honor for its own sake both by upholding the Honor System myself and by helping others to do so. I understand the Honor System and realize that a plea of ignorance will not be accepted by the Honor Council.

(Signed)

THE HONOR SYSTEM

The Honor System is the mature and deeply cherished moral code of personal integrity at Mary Washington College. It belongs to the students; and, because students are responsible for deciding when a breach of honor has been committed, its enforcement is in their hands.

Each student as a member of the student body at Mary Washington has the responsibility, not only for familiarizing herself with the provisions of the Honor Code upon which the student body has agreed, but also for developing within herself the highest and strongest personal honor code possible. Each girl must realize that by accepting admission to Mary Washington, she has acknowledged her commitment to the provisions of the Honor Code. When she signs the Honor Pledge card she is committing herself to support the Honor System unquestioningly. She is stating that she understands it, and realizes that a plea of ignorance is never acceptable.

A. The *provisions* of the Honor System are as follows:

1. The Honor System requires, first, that a student govern her own conduct in an honorable way at all times. The infringements of the Honor System are lying, stealing, cheating, or breaking one's word of honor. A student must write out and sign her name to the following pledge on quizzes, examinations, and other important written work: **I here-**

by declare upon my word of honor that I have neither given nor received help on this work. This pledge means that the work which the student hands in to her professor is her own, which she herself has done in accordance with the requirements of the course as presented by the professor.

2. The Honor System requires, second, that a student **refuse to tolerate dishonesty on the part of others**. If a student has reason to believe that a violation of the Honor Code has been committed, she is **obligated to investigate the matter**, and if she finds evidence of guilt, shall accuse the suspected student to her face. The procedure for accusing and trying a student who is suspected of a dishonorable act will be found in Part C of this explanation.

3. Whenever a violation of the Honor System is proved, the result will always be dishonorable dismissal from the College.

B. Explanation. The following additional explanation has been set up to help the student body recognize and understand clearly the individual's obligation to the Honor System.

1. Plagiarism, or copying word for word from a book for term papers or other written work without proper footnotes, acknowledgements, or quotation marks, is of course a violation of the Honor System. A student must understand thoroughly and follow closely the directions about term papers as given her by her professor.

2. If there is ever any doubt in her mind about the conditions under which the professor desires the work to be done, it is her responsibility to find out his requirements, for example, concerning laboratory drawings, language translations, parallel reading, etc.

3. It is also important that every student exercise the greatest care to keep herself free from the suspicion of a violation of the Honor Code. A student who places herself in suspicious circumstances is endangering both herself and the Honor System.

4. Though any student at any time should feel obligated to investigate and accuse anyone who she feels has violated the Honor Code, the Honor Committee wishes to remind the student body that the basic principle governing the Honor System is that any person is assumed to be innocent until proved guilty.

5. It is essential that the Honor System shall concern itself with academic matters and the word of honor of the individual student given to her professors, members of the college staff, and student officials.

C. Procedural Features. The Honor Council as such is only a judicial body designed for trial purposes of specific cases brought to it by a student regarding possible violation of the Honor Code. The following section gives students information which they may need in making an investigation and explains the procedure of the Honor Council in conducting a trial.

1. Investigation

- a. Any student, believing that a breach of the Honor System has been committed shall, with the assistance of such students of the College as she may have reason to call upon, investigate the matter as secretly and speedily as possible.
- b. After a thorough investigation, if a student believes the suspected person guilty of a violation of honor, she shall approach that person, with a request for an explanation of her conduct.
- c. If the investigating student or students are satisfied that the suspected student is not guilty of dishonorable conduct, there shall be no further proceedings, and nothing connected with the case shall be made public.
- d. If, after hearing the explanation of the one under suspicion, or after she has refused to make an explanation, the investigators are still convinced of her guilt, they shall accuse her of the offense.
- e. The accused must then either leave the College immediately, thus admitting her guilt, or ask the Honor Council Chairman to have the Council convene to try the case.
- f. When the accused desires a trial, the case shall be tried as soon thereafter as is conveniently possible, primary consideration being given to the wishes and the welfare of the accused.

- g. The accuser must notify the Honor Council Chairman of the name of the accused, and the nature of the offense.
- h. A student may not drop a charge upon the agreement of the accused to depart from college. In case the accused leaves the College without a trial by the Honor Council, the accuser shall give the suspected person an opportunity to return and face the charge. If she refuses to return, the accuser shall notify the chairman of the Honor Council of the name of the offender and the nature of the offense. Following such a notification, the Honor Council shall take action to record the facts in the same manner as if the case had been tried before them. The status of the accused under such circumstances is the same as though she had been found guilty by the Honor Council.
- i. Whenever the accused leaves the College, either before or after a trial, a member of the administration and the chairman of Honor Council shall notify her parents. She may be accompanied home by a member of the Honor Council.

2. Trial

- a. The responsibilities of the Honor Council are delegated by the College to the students.

b. The Honor Council shall consist of four Honor Council Representatives, elected by their respective classes, and a president who shall be elected by the student body. At a trial, the House President of the dormitory in which the accused resides, or in the case of a day student the Day Students Representative to the Student Government Association, shall constitute the sixth member of the Council. Until the Freshman Class Honor Representative is elected, the president of the Senior Class shall serve in her place. In case of absence of any member of this Council, the class officer (ranking in the following order) shall act in her place: president, vice-president, secretary, and treasurer.

c. During the trial, the president of the Honor Council shall act as chairman. The minutes of the trial shall be kept by an employed stenographer. These minutes shall be in the custody of the Honor Council, and it shall be their duty to see that they are properly stored for safe keeping from year to year.

The minutes of the trial shall be open to inspection by any person who may satisfy the Honor Council of his legitimate interest in the case. No notes or memoranda shall be permitted to be made from the minutes. During any inspection of these minutes, there shall always be present at least two members of the Honor Council.

- d. On conviction of the accused, the chairman shall report the name of the convicted student and the nature of the offense of which she was found guilty to the Dean of Students who shall notify her parents and the college officials. In case the accused is declared innocent, the minutes of the trial shall be immediately destroyed.
- e. It shall be within the discretion of the Honor Council to give such publicity of the facts of a case resulting in a finding of guilt as shall be considered advisable.
- f. The accused may be accompanied by one or more students to the trial. She may ask anyone whom she desires to speak in her behalf.
- g. If, after thorough trial, four of the persons who compose the Honor Council are convinced of the guilt of the accused and shall so cast their vote in a secret ballot, the accused must leave the College immediately.
- h. From the decision of the Honor Council there shall be no appeal.
- i. A case resulting in a verdict of guilty may be reopened only upon the offering of new evidence bearing directly on the question of guilt. Any person seeking to reopen a case shall appear before the Honor Council and state the nature of the evidence. The Council shall then consider whether the evidence is sufficiently relevant to warrant a retrial. If a case is reopened, it shall be entirely retried.

STUDENT GOVERNMENT REGULATIONS

ACCIDENT REPORTS

See *Administrative Regulations*.

AUTOMOBILES

See *Administrative Regulations*.

BEACHES, PARKS, AND PICNIC AREAS

1. Students without dates are required to be in groups of three or more when going to beaches, parks, and picnic areas.
2. Freshmen must secure permission from their Head Resident when going to the above mentioned areas.
3. Only Upperclassmen with dates may visit Belvedere Beach Monday through Thursday. No one is allowed to visit Belvedere Beach Friday, Saturday, or Sunday.

BICYCLES

See *Administrative Regulations*.

CHARLOTTESVILLE

Since Mary Washington College is a part of the University of Virginia, a Mary Washington student must comply with the following regulations, established with the University of Virginia, when dating University students or dating at the University:

1. Spend the night in homes on an approved list provided through the University.
2. Must sign up in the office of the Assistant Dean of Students in Ann Carter Lee no later than **noon** on **Wednesday** for Homecomings, Openings, Mid-Winters and Easters, and no later than **noon** on **Thursday** for other week ends.

Note: Room arrangements are published in the office of the Assistant Dean of Students, in Ann Carter Lee, by 10:30 a.m. on Friday. These arrangements may not be changed by students or dates except with permission of the aforesaid Assistant Dean.

3. Upon arrival at Charlottesville must promptly notify her hostess, in person or by telephone.
4. Return to the hostess' home by 2:00 a.m. except on the weekends scheduled for Homecomings, Openings, Mid-Winters and Easters when she must return by 3:00 a.m. Weekends include Friday and Saturday nights.
5. On Sunday nights return to hostess' home by 12:00 midnight.
6. Remain in her approved home until at least 7:00 a.m.
7. When dating in Charlottesville for the day and returning the same night must consult the Head Resident in advance and sign up in Ann Carter Lee.

CLOSING HOURS, DORMITORY

1. The closing hour of the dormitories, Monday through Thursday nights is 11 p.m., and Sunday nights 12:00 midnight for all students.
2. On Friday night- Freshmen, 11 p.m.; Sophomores, Juniors and Seniors, 12 midnight.
3. On Saturday nights: Freshmen 12 midnight; Sophomores, Juniors and Seniors - 1:00 a.m.
4. Under the system of Grace Minutes, a student will be allowed ten minutes of grace per semester.
 - a) Grace Minutes must be used to care for any lateness with two exceptions: public transportation and lateness which *exceeds* 29 minutes.

- b) Any lateness occurring after Grace Minutes have been used up will be dealt with in the usual manner.
6. When returning to campus after the official college holidays, a student must be in her dormitory before 12:00 midnight.
 7. No student may enter or leave her dormitory before 6:00 a.m. without advance permission from the Head Resident.
 8. After closing hours no student is permitted to leave a dormitory or to admit any one to the dormitory except with permission from the Head Resident.

COUNTRY CLUB

See Administrative Regulations.

DANCES

1. Dances (and mixers) shall end by midnight on Saturday in compliance with Virginia law. Underclassmen are due in their dormitories no later than 12:15 a.m. if a breakfast does not follow the dance.
2. Any breakfast following a dance closes at 1:30 a.m.
3. A student not attending the breakfast must return immediately to a dormitory, but she and her date may remain in the parlor until 2:00 a.m.
4. Only dance dates may remain in the parlors after dances until the closing hour of 2:00 a.m.
5. A student may leave the campus for an overnight after dances only with her immediate family or guardian, or upon presentation in advance of written permission from her parents or guardian to her Head Resident.

DATES

A date is to call for a student at her dormitory and secure a guest card. A student is responsible for the dress and conduct of her escort (p. 39).

1. "Local" men shall be interpreted as those living within a 30-mile radius of the College. This includes Quantico, A. P. Hill, and Dahlgren.
 - a) Freshmen may date local men on Friday, Saturday, and Sunday only.
 - b) Upperclassmen and sophomores may date local men at any time.
 - c) Any student may date a local man for the Concert or Little Series.
 - d) No student may date a local high school boy at any time.
2. The Student Lounge on the ground floor of Ann Carter Lee will be open **only** to students with dates on Fridays and Saturdays after 5:00 p.m.
3. For safety reasons students and their guests are not to be in unlighted areas on campus. This includes: behind the Library, behind duPont, around the Laundry, the tennis courts and swimming pool, behind the Infirmary, on the golf course.
4. If a student has a date calling before 9 a.m. she is responsible for receiving him at the dormitory.

DINING HALLS

1. Each dining unit at a sit-down meal is dismissed as a whole by the Head Resident in charge.
2. China, glassware, silver and other such college property are not to be taken from the dining hall.
3. See *Explanations*, Seacobeck, pp. 65-66.

DORMITORY

1. Quiet is to be observed for study in the dormitory rooms and halls each evening beginning at 7:30 p.m. At all other times consideration of others is likewise expected.
2. During their first semester freshmen must have their lights out by 12:00 midnight, except 12:30 on Sundays; no light restrictions on Saturdays.
3. Cooking and ironing are not allowed in the individual rooms (separate kitchens and pressing rooms provided). This includes corn poppers, and other types of hot plates or cooking devices. Water heating implements of the coil heater type are not to be used anywhere. Sun lamps are not permitted in the rooms.
4. Overnight guests — see Guests (Overnight)
5. Men are allowed in students' rooms only with the permission of the Head Resident.
6. Any request for removing or dismantling furniture must be cleared through the Head Resident with the Director of Dormitories.
7. Dormitory window shades are to be drawn by 6 p.m.

DRESS

1. Students are expected to maintain the approved standards of dress and appearance that apply in general, both on and off a college campus:
 - a) The appropriate type of dress for the particular occasion.
 - b) Careful private grooming—Public appearance in pin curls, for instance, does not represent good grooming.

2. It is the responsibility of each student to see that her male guests observe the standards of dress required—for example, coat and tie after 6:00 p.m. and on Sunday. (An exception may be made by the Head Resident in advance when the destination is a beach, park, or picnic area.)
3. On campus it is appropriate for students to wear Bermuda shorts, kilts, pedal pushers, or slacks *except*:
 - a) to classes; at any public function (including student meetings in any academic building); in George Washington Hall, Seacobeck, and the Library.
 - b) on dates after 6 p.m. any day (including the bowling alley).
 - c) all day Sunday, except when going to beaches, parks or picnic areas (with permission of the Head Resident).
4. It is inappropriate to wear Bermudas off campus, including:
 - a) the College Station post office
 - b) along College Avenue
 - c) when travelling in public conveyances.
5. Leotards may not be worn unless entirely covered by other clothing.
6. Riding habits are acceptable only for riding classes and for going to and from such classes. Habits are acceptable in the dining unit only when riding class hours make no allowance for changing before the meal (not applicable for recreational riding).

DRINKING

The following regulations presuppose compliance with Virginia State Law and any other stipulations set by the College. (State Law forbids selling and serving liquors, wine, and beer to persons under 21.)

1. Drinking is prohibited on campus and at any college-sponsored function.
2. The possession of alcoholic beverages anywhere on college property is prohibited.
3. For a student under 21 years of age, drinking is prohibited in Fredericksburg and the environs.
4. A student 21 years of age or over may drink in licensed public establishments with her parents, the parents of another student, or her date.
5. A student 21 years of age or over may drink in private Fredericksburg homes when permission for visiting has been granted. **This privilege has been granted on a temporary basis only.**
6. Any student whose conduct, because of drinking, is not in keeping with generally accepted Mary Washington standards will be subject to severe disciplinary measures by the Joint Council.

FIRE REGULATIONS

Fire Drills are held at regular intervals under the supervision of the Dormitory Safety Chairman, a member of the Campus Safety Committee. See *Safety Regulations*, p. 60.

Dial 432 in the event of a fire on campus, describing the location as clearly as possible. **The number is not to be called unless the individual is personally aware of the fire.**

GUEST CARDS

1. A caller is *always* to be presented to the Head Resident or Student Aide on duty.
2. Only a Head Resident, House President, or Student Aide may issue a guest card.
3. Any male caller must secure a Temporary Guest Card, or carry with him an Annual Guest Card each time he calls for a student.
4. The Annual Card is valid only until the end of the academic year in which it is issued. This includes the summer session.

GUESTS (OVERNIGHT)

1. All students, except first-semester freshmen, may entertain guests on Friday and Saturday nights. *First-semester freshmen may have guests on Saturday night only.* Arrangements for all guests should be made at least 24 hours in advance; they should be registered in the dormitory office *immediately* on arrival. It is understood that each person has a separate bed.
2. **NO** overnight guests are permitted during the period from the end of examinations through commencement.

LIBRARY

Strict observance of all library rules and policies is required and expected of all students. The free use of open stacks and the full use of all library facilities are extended to the entire student body. These facilities are to be treated with respect and consideration. Abuse of any of these policies will result in individual penalties in addition to the denial of specific library privileges.

LIGHTS

See Dormitory #2, p. 38.

OUT-OF-TOWN TRIPS

A student is under the jurisdiction of the College at all times and is held directly responsible to the College for her conduct on visits or en route to and from the College.

1. A student must consult her Head Resident in person and in advance whenever leaving for an out-of-town trip.
2. When an excused absence from the campus will include days on which the student has scheduled classes, the absence must be approved in advance in the following manner:
 - a) From the Infirmary when leaving for medical reasons.
 - b) From the Dean of the College if the academic excuse is not covered by a medical excuse.
3. The first two weeks of her first semester are closed for an entering freshman. During this time, the student may not leave the environs or a 30-mile radius of Fredericksburg. First-semester freshmen may have 7 overnights away from the campus in that semester. Any freshman whose first-semester average falls below "C" may have only 8 overnights during her second semester.
4. A senior may leave Fredericksburg for the day without permission if she returns by 6:00 p.m. having followed the standard sign-out procedure.
5. A student who spends the night outside of Fredericksburg must consult in advance with the Head Resident about overnight accommodations in the following places:

- a) in homes of friends or relatives
- b) in Richmond
- c) in Washington
- d) in Dahlgren

In homes cleared in the office of the Assistant Dean of Students in Ann Carter Lee.

- e) in Ashland
- f) See QUANTICO.
- g) When visiting in other places, a student may stay in hotels, motels, guest or hostess homes, unless a restriction is imposed by the parent or guardian and the Head Resident has been so advised.

6. When changing her destination the student herself must secure permission by phone from her Head Resident. When a student finds that she will be unavoidably detained and that she will be unable to return by the closing hour of the day for which she is signed out, she must immediately notify her Head Resident by phone (see p. 63, House Council Offenses).
7. When not going directly to a specified destination from college, a student must indicate stops to be made before she reaches her out-of-town destination.
8. In using taxis for transportation, a student must be careful to engage only licensed vehicles.

PRIVILEGES, SOCIAL

Social privileges (see **Dating**, **Closing Hours**, etc.) are granted on the basis of **Classification** (*academic*), p. 62 and **Good Standing** (*social*), p. 67. The Head Resident and the House President have such information as issued by the Registrar and the Dean of Students.

QUANTICO

1. A student may spend the night in the following places only:
 - a) Homes of friends and relatives (cleared in advance with the Head Resident)
 - b) Harry Lee Hall
 - c) The Hostess House.
2. Upperclassmen and Sophomores may date Quantico men at any time. Freshmen may date Quantico men only on Friday, Saturday and Sunday.
3. A student attending the annual Marine Ball must return by 3:00 a.m. All other permissions must be handled by the Assistant Dean of Students in Ann Carter Lee.

SIGNING OUT AND IN

1. Each student must sign herself out and in at all times. Only the Head Resident may alter a Sign Out Card. The student must return by the closing hour of the day and date recorded on the Sign-Out Card. She must sign in immediately upon her return to the campus.
2. When not going directly from college to a specified out-of-town destination, a student must indicate stops to be made before her destination is reached (see Out-of-Town Trips, #7).
3. Sign-Out Cards are to be used:
 - a) When leaving Fredericksburg for the day, overnight, week end, or college vacation.
 - b) When dating off campus (including Charlottesville).
 - c) When visiting in a Fredericksburg home, after 6:00 p.m. This means a home in which there is a resident chaperone.

d) When leaving or returning to campus after 6:00 p.m. (This includes nearby eating places and religious centers not adjacent to the campus.)

4. A student must use the overnight Sign-Out Card whenever spending a night away from her own dormitory. (This includes spending Friday or Saturday night in another dormitory and spending the night in the Infirmary.)
5. When signing out to be in Fredericksburg, a student must indicate "town" and some descriptive comment (such as "dinner," "shopping," "dancing," etc.)
6. A student may sign out for "driving" only until 6:00 p.m.
7. See Trips to Town, p. 49.

SMOKING

Smokers are responsible for any damage to college property. Students may smoke on campus in the following places **only**:

1. Dormitory rooms
2. Day Students' room in Chandler Hall
3. Student Lounge, Day Students Room, "C" Shop, Lounges A and B, (Ann Carter Lee)
4. Parlors of dormitories — for students with dates only
5. Lounge in duPont Hall
6. Recreation Rooms in the dormitories
7. In Seacobeck dining units at the evening meal and at Sunday dinner
8. In the foyers of George Washington Hall and duPont Hall during concerts, lectures, or play intermissions

9. Lounge in Combs Science Hall
10. Smoking room, Library
11. Terrace and balcony of Ann Carter Lee during dances.

SNACK DELIVERIES

Snack deliveries may be made only to the front door of a dormitory, and at least 15 minutes prior to the closing hour.

SPECIAL PERMISSIONS

1. Special permission must be obtained from the Head Resident:
 - a) to permit anyone to leave, or come in a dormitory after closing hours
 - b) to allow men to enter students' rooms
 - c) to change destination after signing out
 - d) to return at a date other than when the sign-out card indicates
 - e) to leave Fredericksburg for the day at any time before the completion of the student's final class that day (for overnight, see Out-of-Town Trips)
 - f) for parties involving small groups in the dormitories
 - g) to go to Quantico without an escort
 - h) to leave campus for an overnight following a college dance with written permission from the parents
 - i) to visit by invitation a Fredericksburg home after 6:00 p.m. (this includes homes of day students)

- j) for overnight Saturday permission at the home of a local student.
- k) to stay in homes of friends and relatives in Quantico and approved homes in Dahlgren.

2. Special permission must be obtained from the Assistant Dean of Students in Ann Carter Lee:

- a) for any sales on the campus by individuals or organizations, including commercial and service agencies such as Scouts and Red Cross
- b) to hold an off-campus position or to represent an off-campus agency
- c) for a dormitory party (see Glossary, p. 67)
- d) for use of the college bus, college-owned vehicles, and all group transportation under college auspices
- e) for off-campus late permissions (individuals or groups)
- f) to represent the College in contests or to appear off-campus for entertainment purposes
- g) for accepting other invitations in Fredericksburg.

3. Special permission must be obtained from the Assistant Dean of Students in George Washington Hall:

- a) for any interdormitory room change.
- b) for on-campus late permissions (individuals or groups)
- c) for serenades.

4. Students are to consult the Dean of Students in advance regarding

- a) permission to remain at commencement or beyond the 24-hour period after examinations
- b) for emergency permissions regarding automobiles
- c) withdrawal from college.

STUDENT RESPONSIBILITY FOR ROOMS

1. Rooms are to be kept neat and clean at all times by their student occupants. Head Residents will inspect student rooms each week.
2. All wall adornments must be hung from the molding. No nails, glue, or tape may be used on the doors or walls.
3. No pets are allowed in dormitories.

SUMMER SESSION

The same general rules and regulations are applicable in summer school as in the regular session.

SUNBATHING

The privileges indicated below are with the understanding that students use the designated areas only, and always with due regard for themselves and the public, both while sunbathing and going to and from the areas.

1. All students may use the area directly behind duPont and Pollard (not Melchers).
2. All students may use the new area south of the Science Building, on the "plateau" only, within the stone wall or what would be the extensions of this wall.
3. All students may use the *archery range area* on the hockey field after 12:30 p.m. on Saturday, provided there is no conflict with "archers" making up class work.

4. Only residents of Tri-Unit may use the ramps.
5. Sunbathing at Framar is limited to residents of that dormitory and their individually invited guests (hostess to be with guest).
6. Appropriate dress for sunbathing is swim suits, or shorts with halters. No items of underclothing may be used as sun suits. Skirts, coats, dresses, or Bermudas must be worn to and from the sunbathing areas.
7. The roofs of dormitory porches are *not* available for sunbathing.
8. No college pillows are to be used.

TELEPHONES

1. Campus extension and pay phones may be used during the following hours.
 Sunday-Friday 7:00 a.m.-11:00 p.m.
 Saturday 7:00 a.m.-12 midnight
2. Incoming calls on the switchboard are received **only** between 7 a.m. and 11 p.m. except in emergency.
3. The method of answering the telephones during evening hours is to be determined in each dormitory by the Head Resident and the House Council.

TRIPS TO TOWN

1. Any student may go to town during the day without signing out provided she returns to the campus by 6:00 p.m.
2. Students leaving the campus after 6:00 p.m. must sign out in groups of three. Adjustments in numbers for nearby snack bars may be made by the Head Resident and the House Council.

ADMINISTRATIVE REGULATIONS

ACADEMIC PROBATION

In general, a student is on academic probation if she does not make satisfactory progress toward graduation.

1. In terms of **credit hours**, a student is on academic probation if:

- a) at the end of her first semester she has failed more than 4 semester hours of work;
- b) at the end of her freshman year she has fewer than 28 semester hours;
- c) at the end of her third semester she has fewer than 43 semester hours;
- d) at the end of her sophomore year she has fewer than 58 semester hours;
- e) at the end of her fifth semester she has fewer than 74 semester hours;
- f) at the end of her junior year she has fewer than 90 semester hours.

2. In terms of **quality points**, a student is on academic probation if:

- a) at any time during her first five semesters she falls 9 or more quality points below her total number of semester hours;
- b) at the end of her junior year she has any less quality points than her number of semester hours.

3. A student will be **subject to suspension** if:

- a) her total number of credits falls more than 6 below what is regarded as satisfactory progress (see above);

- b) her total number of quality points falls 15 or more below the total of her semester hours; or, at the end of her junior year, 7 or more below;
- c) she goes on academic probation the third time. (See Catalogue, pp. 72-74 for full explanation. The above is only a partial summary.)

Note:

A student who fails in any semester more than 4 semester hours of work or receives grades of "D," "E," or "F" on more than 7 semester hours of work will be placed on academic probation, although her total credits and quality points meet the requirements for satisfactory progress toward a degree.

ACCIDENT REPORTS

1. In case of any accident in which a student is involved, major or minor, a report must be made immediately to her Head Resident who will notify the Dean of Students.
2. Where any chance of injury has been involved, the student is to report to the College Infirmary as soon as possible for a check-up by the College Physician.
3. In the event of any damage to property or to a person, students are reminded that a report must be made immediately to the Police of the locality involved.

AUTOMOBILES

1. Residential students, other than seniors, are not to bring cars to the campus or to Fredericksburg.
2. Only a senior (residential) may drive an automobile at the College. To have other than a family car, a senior must secure special permission **in advance** from the Dean of Students, along with written permission from the parents and from the owner. All cars must be registered im-

mediately in the Office of the Dean of Students, along with written permission from the parents. The college registration sticker must be prominently displayed on the auto. To have a car, a senior must have, and maintain, an over-all "C" average, and be in good standing academically and socially.

3. Seniors using cars locally must sign out after 6:00 p.m. When using their cars outside Fredericksburg seniors must secure permission from the Head Resident to return after 6:00 p.m.
4. Students other than seniors may drive a senior's (registered) car only if special permission is granted in advance by the Dean of Students. Seniors may drive another senior's car.
5. Students are not to accept "pick-up rides."
6. Full-time day students are to register cars promptly in the Office of the Dean of Students.

BICYCLES

Any student with a bicycle is required to license it in accordance with the regulations of the City of Fredericksburg and the Campus Police. Riders are not to use campus sidewalks.

CALENDAR

All campus activities and meetings must be cleared and scheduled on the central calendar (maintained by the Assistant Dean of Students in Ann Carter Lee) in the following manner:

1. Clubs and organizations represented on the Inter-Club Council will clear the number of their regular meetings, the day of the week, and the time with that organization. Such schedule will be posted by Inter-Club on the bulletin board in Ann Carter Lee.

2. Subsequently a representative of each club and organization is to prepare a list of their meetings for the entire session, including the correct calendar dates. Such list is to be filed with the Assistant Dean of Students in Ann Carter Lee who will assign the place of meeting. Note—Facilities (place and refreshments) must be requested at least one week in advance.
3. Date clearance for all other activities and meetings must also be secured through the Assistant Dean of Students at least ten (10) days in advance. Note—Facilities (place and refreshments) must be requested at least one week in advance.

COMMENCEMENT

Students other than graduating seniors are required to check out of their residence halls within twenty-four hours after their last examination, unless they have secured special permission to remain from the Dean of Students or have definitely assigned campus responsibilities.

COUNTRY CLUB

The privileges of the Fredericksburg Country Club (golf and dining room) are open to all residential students whose homes are outside the 25-mile radius. A guest card must be secured in person in advance from the office in Ann Carter Lee as well as a copy of the Club rules.

ILLNESS AND THE INFIRMARY

1. If a student is too ill to attend classes when she is on campus, she must be in the infirmary at the time of a specific class in order to be excused from it.

2. A student must not leave the infirmary without the permission of the nurse or doctor.

3. The college physician is to be called for student illness or accident. Another local doctor may then be consulted after the infirmary is notified. In such case the fee is paid by the student.

4. A day student is excused from classes on account of illness only on presentation of a physician's statement or a parental letter within 3 days after the absence has occurred.

LAUNDRY

1. The identifying mark, assigned by the laundry to each student after arrival, must appear on each piece in indelible ink. The tag, provided by the laundry, must be sewed securely on the laundry bag.

2. Laundry will, in general, be collected and delivered to all dormitories.

3. Claims for lost laundry must be reported to the laundry immediately, and laundry slips presented.

4. When a student receives laundry other than her own, she is to turn it over immediately to her Head Resident.

LIBRARY

Strict observance of all library rules and policies is required and expected of all students. The free use of open stacks and the full use of all library facilities are extended to the entire student body. These facilities are to be treated with respect and consideration. Abuse of any of these policies will result in individual penalties in addition to the denial of specific library privileges.

MARRIAGE

A student entering into a secret marriage prior to college enrollment or during attendance at college (including summer and other vacation periods) is ineligible to remain in residence. Any change in status (marital, residential, day student, etc.) must be discussed personally in advance with the Dean of Students to determine whether the student may continue in college. Each case is considered on its individual merits (Catalogue, p. 56).

MEDICAL EXCUSES

The college calendar should be referred to in making out-of-town medical and dental appointments so that such engagements will not involve leaving early or entering late at holidays. These appointments should not conflict with campus academic and extra-curricular obligations at any time. Adequate medical facilities are available in Fredericksburg when necessary.

The Infirmary grants medical excuses for class absences only in cases of extreme emergency. In such instances arrangements are to be made directly between the physician at home and the College Infirmary.

Permission to leave the campus for medical reasons must be obtained at the Infirmary prior to departure. On returning the student is to report immediately to the Infirmary to clear the medical excuse.

MONEY AND VALUABLES

Money may be kept in the student bank in the Bursar's Office. Valuable jewelry and clothing such as furs should be left at home. The College is not responsible for such items left in dormitory rooms or closets.

OPENING AND CLOSING OF DORMITORIES

1. In the fall, unless they have assigned campus duties, returning students may not come to the campus until Tuesday after the Sunday on which new students arrive.

2. Dormitories are closed at 6 p.m. the last day classes are scheduled before a holiday.

3. Provision is made for students to remain in residence during all the scheduled holidays except the Christmas vacation.

4. See *Commencement*, p. 53.

REPRESENTATION OF THE COLLEGE

Prior permission and clearance to represent the College in any celebration or contest, to use the name of the College for such purposes, or to appear off campus for entertainment purposes must be obtained from the Assistant Dean of Students in Ann Carter Lee.

ROOM ASSIGNMENTS

1. The re-application fee for sophomores and upperclassmen must be paid by the date designated by the College.

2. Only those sophomores and upperclassmen who have paid by the designated date will be allowed to participate in the first room drawing. Those who pay late may select any room that is left.

3. Numbers for room drawing are not to be traded.

4. Suites may not be reserved unless suitemates have already been selected.

5. A student may not sign up anyone as a roommate or suitemate who has not paid her re-application fee by the designated date.

6. Any vacancy left in a room may be filled at the discretion of the Office of the Dean of Students.

7. In general a student stays in the same small dormitory only one year. If there is special reason for her to stay longer, she makes a request to do so of the Assistant Dean of Students in George Washington Hall. Each case is judged on its own merits.

8. Freshman rooms are assigned by the Office of the Dean of Students in the order in which the freshmen have made the advance payment.

9. The maximum room capacity is the decision of the Office of the Dean of Students.

SALES IN THE DORMITORIES

Any sales solicitation by a student individually or a student representative or by an organization, including commercial and service agencies, must be approved in advance by the Assistant Dean of Students in Ann Carter Lee.

STUDENT JOBS, COMMERCIAL

A student who represents a commercial firm or agency for remuneration on campus, or who has a job off-campus must obtain advance clearance from the Assistant Dean of Students in Ann Carter Lee.

STUDENT LOAD (Credit Hours)

1. In her first year of college, a student should register for not less than 14 nor more than 17 credit hours a semester. After the first year she should carry from 15 to 18 credit hours a semester.

2. No student living in a college residence hall during the regular session may carry less than 12 semester hours without permission from the Dean of the College and clearance with the Dean of Students (see Catalogue, page 67).

3. The minimum load in the summer session for a residential student is 6 semester hours.

4. Special permission from the Dean of the College, and clearance with the Dean of Students, are required for any student to continue in residence who has completed the degree requirements of 126 semester hours.

SUMMER STORAGE

Trunks, footlockers, suitcases, and bicycles may be left in college storage rooms over the summer by students returning to summer school or to college in the fall. These must be tagged in accordance with instructions from the Director of Dormitories. Nothing may be left in storage except bicycles and other property in containers mentioned above. The College assumes no liability.

TAXI TRANSPORTATION

In using taxis for transportation students must be careful to engage only licensed vehicles.

TRUNKS

Trunks are not permitted in rooms. They must be packed and unpacked in storage rooms.

WITHDRAWALS

All students, residential and day, contemplating withdrawal from college for any reason during the session must see the Dean of Students *personally well in advance* of departure.

A student on academic probation who withdraws from the College or is suspended by action of the Joint Council is not eligible for readmission.

The College reserves the right to request any student to withdraw whose conduct or general attitude is considered unsatisfactory, even though no specific charge is made against her (Catalogue, p. 82).

SAFETY REGULATIONS

FIRE DRILLS

1. The Dormitory Safety Chairman shall supervise the fire drills held at regular intervals in each dormitory.
2. At the time of a fire drill, students are responsible for the following:
 - a) wearing a full-length coat and street shoes
 - b) closing windows, transoms, and doors
 - c) evacuating the building as soon as possible without running and without excessive noise
 - d) walking quietly to the place designated by the Dormitory Safety Chairman.
3. In the event of fire on the campus, dial 432, and describe the location as clearly as possible. No one is to call this number unless she herself is personally aware of the fire.

REMINDERS

1. Since the main campus drive is state route 330, students are cautioned to use the sidewalks at all times, with especial attention to the walk between Ann Carter Lee and Betty Lewis Hall.
2. Smoking in bed is very dangerous.
3. In general, only front entrances of dormitories are used at night.
4. Bicycle riders are *not* to use campus sidewalks.
5. The state and city law regarding the load for passenger cars is a maximum of 6 plus the driver—this includes taxis (see *Taxi Transportation*).

6. The removal of identification, parking, safety, and other campus signs is to be done only by members of the campus police force or of the maintenance department.
7. It is wise to use the crosswalks at the Bypass and when crossing College Avenue going to and from the Post Office.
8. Students are advised to leave beaches, parks, and picnic areas by sunset.
9. The Head Resident is to be notified immediately in case of fire, accident, or illness.
10. Since coil heaters are extremely dangerous, students are cautioned against their use.
11. Fire doors to the stairwells are always to be kept closed.
12. For other safety measures—see *Accident Reports*, *Dates #3*, *Dormitory #3*, *Taxi Transportation*, *Out-of-Town Trips #8*.

EXPLANATIONS

CLASS ORGANIZATION

1. Dues

- a) Must be paid by November 15 for sophomores and upperclassmen, and by December 15 for freshmen.
- b) Failure to pay dues will result in the deprivation of the following privileges:
 - 1) Voting
 - 2) Holding office
 - 3) Participating in class functions

2. Adviser

- a) The advisers shall be elected by the class in the freshman year.
- b) The program for the year shall be undertaken only with the approval of the class adviser.

CLASSIFICATION

Privileges granted to seniors, juniors, and sophomores are on the basis of academic classification as certified by the Registrar (see Catalogue, pp. 67, 72). A senior must have 90 semester hours, a junior 58, and a sophomore 28. See **Good Standing**, p. 67.

CONVOCATION AND STUDENT BODY MEETING

It is necessary that every student give her active support to the Student Government Association by attending Student Body meetings. No student should be absent from any Convocations.

HOUSE COUNCIL OFFENSES

1. Failure to attend house meetings
2. Coming in late—1 to 29 minutes
3. Leaving the campus after 6:00 p.m. when not accompanied by two other students
4. Failure to sign out and/or in
5. Incorrect sign-out and/or sign-in.
6. Use of telephone after dormitory closing hours
7. Failure to observe light restrictions
8. Excessive noise
9. Failure to secure permission from the Head Resident on any one of the items listed under Special Permissions from the Head Resident.
10. More than 3 House Council offenses in one semester by any student are handled by the Judicial Council.
11. Failure to attend fire drill.
12. Failure to secure and present on request a guest card.

The President of the Student Government Association and the Judicial Vice-President at their discretion may require a student to appear before the Judicial Council for the infraction of one or more of the above-listed House Council offenses. They may also refer a case immediately to the Joint Council.

Note: Each dormitory may establish policies for the welfare of its own group.

LOST AND FOUND

The Lost and Found service is handled by Mortar Board in the Information Booth in George Washington Hall from 9:00 a.m. to 12:30 p.m. and 2:00 p.m. to 5:00 p.m. Monday through Friday and from 9:00 a.m. to 12:00 noon on Saturday.

PENALTIES FOR VIOLATIONS

In cases involving serious infractions of rules, the Judicial Council or the Joint Council may withdraw certain privileges from students who have violated college regulations. Punishments range, according to the seriousness of the offense, from the withdrawal of the privileges concerned in minor rule infractions, to strict campusing or a modification thereof, to social probation, or to suspension for infractions of a more serious nature. In cases of a very serious infraction, expulsion from the College may be in order.

1. Campused students are not permitted to leave the campus except to attend church services on Sunday mornings. These students may engage in all recreational activities provided by the College, and may have dates on campus.
2. A student who has been penalized with strict campus may be subject to the following:
 - a) May lose any office she holds.
 - b) May not have men callers.
 - c) May not attend dances.
 - d) Must attend all classes.
 - e) May spend the night only in her own dormitory.
 - f) May not be absent from the campus.

- g) Will be recorded as suspended for the remainder of the session if she withdraws voluntarily from college.

3. Social Probation

During the period of social probation the violation of any rule of Student Government, including House Council, may result in expulsion.

4. Suspension and Expulsion

In suspension and expulsion the student involved must leave campus as soon as practicable, following consultation with the Dean of Students, after the penalty has been imposed.

5. Waiving of Penalties

In each case penalties may be adjusted or waived only by the body imposing them.

6. Exceptions

Penalties regarding campus or strict campus do not pertain to holidays or between semesters.

7. Notification of Parents

Parents or guardians of students who are placed on strict campus or on social probation or who are suspended or expelled, will be notified jointly by the Office of the Dean of Students and the Joint Council (or the Honor Council, or the Judicial Council).

SEACOBEC (Dining Hall)

Each student is responsible for promoting and maintaining a pleasant, orderly, and leisurely atmosphere in the dining hall. Certain privileges are granted from time to time with the understanding that they are not obligations of the College and may be withdrawn if abused. The suggestions below assist in promoting the desired standards.

1. Prompt attendance at meals.
2. Dress in keeping with the occasion, as for example, curls always combed out, no head scarf, etc.
3. **Upperclassmen** are to take their coats and books to the coatrooms off the Dome Room, **Underclassmen** to the coatrooms downstairs.

SERENADES

1. The serenade chairman in each dormitory or class will
 - a) Clear the date with the Office of the Dean of Students at least one full day in advance.
 - b) Notify the Head Resident of the dormitory involved.
2. Serenaders are to enter only the dormitory parlor or remain outside.

SWIMMING

The Physical Education Department issues regulations about the use of pools by students and dates.

TERMS (Glossary)

Concert Series: Includes performances by symphony orchestras, dramatic artists, musicians, dancers, and operatic companies. There are also scheduled performances known as the **Little Series**.

Note: Student tickets for the Concert Series are not transferable to dates or to other guests. Tickets for guests must be purchased.

Counselling and Guidance: Assistance to the student without removal of the responsibility for making her own decisions. Help may be sought (and should be, where needed, without delay) from the faculty adviser, the instructor, the head resident, the deans of students, the dean of the college, the associate dean, the freshman counsellor (a junior student). A major function of the assistant dean of students in George Washington Hall is personal counselling. (See Catalogue, p. 82.)

Date: Any male caller to whom a guest card is issued, or a period of time in which a student is in the company of a male caller.

"Dead Week": The week immediately preceding examinations in each semester when all extra-curricular activities are suspended.

Dormitory Parties: Parties for the entire dormitory.

Formal Convocation: Four or five programs during the academic year which are held in George Washington Auditorium. At such times the seniors wear caps and gowns.

Fredericksburg and the environs: Fredericksburg and the environs include the area within the town limits and the immediate vicinity of the town (approximately 10 miles).

Good Standing. Academically, a student "on probation" is **not** in good standing. Socially, a student "on strict campus" or under "campus" sentence, or under any penalty from the Judicial Council or the Joint Council, or under administrative penalty, is **not** in good standing. (See *Classification*, p. 62 and *Catalogue*, p. 72).

Local Men: Dates living within a 30-mile radius of the College. This includes Quantico, Dahlgren, and A. P. Hill.

Movie Program: Provided on Saturday nights in GW Auditorium without additional charge for students and their individually invited guests. The student must show her identification card (issued by the College at the beginning of the year).

Overnight: A night spent away from campus other than during an official school holiday.

Pick-Up Rides and Dates: Riding with or dating any person who has not previously identified himself in accordance with the college policy of calling for a student at her dormitory and securing a guest card. A student must sign out for any date off campus.

Strict Study Hour: Absolute quiet in the dormitories; no visiting in other students' rooms; no studying together except in recreation rooms or outside the dormitory; extreme consideration of others.

Time: The College and Fredericksburg operated May 31-September 7, 1964 on **Eastern Daylight Time (E.D.T.)**.

Underclassmen: Freshmen and Sophomores.

Upperclassmen: Juniors and Seniors.

CONSTITUTION

(Revised 1963-64)

Student Government Association of Mary Washington College

ARTICLE I

Name

This Association shall be called "The Student Government Association of Mary Washington College."

ARTICLE II

Purpose

The purpose of the **Student Government Association**, composed of all students of the College, is to develop and strengthen personal responsibility, loyalty, and a high sense of honor in the individual; to share the obligation of respecting and promoting the traditions, standards, and objectives of the College; and to instill the conviction of self-government and democracy, so that every student realizes her opportunity and duty to take part in government for the students of Mary Washington College.

The Student Council, as elected representatives of the student body, acknowledges to the students of Mary Washington College its obligations: to represent student opinion actively; to encourage an atmosphere in which the academic aims of the College shall be fulfilled; to cultivate and uphold social, moral, and spiritual maturity; to promote communication, cooperation, and understanding among students, faculty and administration; to

stimulate awareness of national and international affairs and their importance to the individual; to recognize the environmental improvements necessary for the welfare of the students; and to affirm that the Student Government Association shall continue as a democratic body.

ARTICLE III

Membership

Section 1. All students of Mary Washington College are members of this Association.

Section 2. Each student is responsible for familiarizing herself with this constitution and upholding all Student Government regulations.

ARTICLE IV

Finances

The allotment to the Student Government Association shall be granted at the discretion of the Administration each semester from the Student Activities Fund, which aids financially only those organizations that benefit each student equally.

ARTICLE V

Meetings

Section 1. Special meetings may be called by the President under the following conditions:

A. At her own discretion.

B. Upon the request of five members of the Student Council.

C. By 100 members of the student body when emergencies arise.

D. By request of the Chancellor, the Dean of the College, or the Dean of Students.

Section 2. As a member of this Association, each student is expected to execute her responsibilities, including attendance at all meetings.

Section 3. Quorum

A. A majority of the members of the Association shall constitute a quorum.

B. A majority of those present is required for the adoption of any legislation. A majority is one more than half of those present.

Section 4. All meetings shall be conducted according to *Robert's Rules of Order, Revised*.

ARTICLE VI

Organization

The powers of this Association shall be vested in a Student Council which is composed of executive, legislative, and judicial departments.

Section 1. Executive Department

A. Membership

1. President, senior

2. Legislative Vice-President, senior

3. Judicial Vice-President, senior
4. Secretary, senior
5. Treasurer, senior

B. Duties

1. Of the President:

- a. To call and preside over all meetings of the Association.
- b. To act as a coordinator with all other officers and stimulate them in their duties.
- c. To appoint all committee chairmen.
- d. To act as chairman of the nominating committee.
- e. To preside over Student Government elections.
- f. To serve as an ex-officio member of the Judicial Council.
- g. To serve on the Joint Council.

2. Of the Legislative Vice-President:

- a. To assume the duties of the President in her absence or at her request.
- b. To serve as official parliamentarian.
- c. To act as an advisory member of House Councils and of the Day Students Club.
- d. To be in charge of Loyalty Night.
- e. To serve on the Joint Council.

3. Of the Judicial Vice-President:

- a. To serve as Chairman of the Judicial Council.

- b. To assume the duties of the President in the absence of the Legislative Vice-President.
 - c. To serve as an ex-officio member of the Legislative Council.
 - d. To direct a program to re-acquaint returning students with the Handbook.
 - e. To serve on the Joint Council.
4. Of the Secretary:
- a. To keep a record of all the proceedings of the Association, the Legislative Council, and the Joint Council.
 - b. To review and file all cases from the Judicial department.
 - c. To take care of all correspondence and mimeographing.
 - d. To make a copy of election returns.
 - e. During campus-wide elections:
 - (1) To take nominations.
 - (2) To check grades.
 - (3) To see that names of all candidates are approved by the Dean of Students.
 - f. To serve on the Joint Council.
5. Of the Treasurer:
- a. To handle efficiently the accounts of the Association.
 - b. To collect all monies due the Association and expend the same. This is subject to the approval of the Association and under the direction of the President.

c. To serve on the Joint Council.

C. Duties and Powers of the Executive Department:

1. To serve on the nominating committee for campus-wide elections.
2. To work together in coordinating the activities of the Student Council and the Association.

Section 2. Legislative Department

A. Membership

1. President
2. Legislative Vice-President
3. Secretary
4. Treasurer
5. Legislative Class Representatives (4)
6. House Presidents (15)
7. Day Students' Representative
8. NSA Coordinator, senior or junior
9. Ex-officio:
 - a. President of YWCA
 - b. President of RA
 - c. President of ICA
 - d. Judicial Vice-President
 - e. Safety and Welfare Chairman

B. Duties

1. The duties of the President, Legislative Vice-President, Secretary, and Treasurer are stated in Article VI, Section 1, B.
2. Of each Legislative Class Representative:
 - a. To represent the interests of her class and to report pertinent matters to the class.

b. To be responsible for the organization of class serenades.

3. Of each House President:

a. To be responsible for securing a spirit of cooperation in her dormitory.

b. To cooperate with the Head Resident or person in charge in maintaining order and discipline.

c. To call meetings of the dormitory at her own discretion.

d. To serve as Chairman of the House Council.

e. To accompany students from her dormitory involved in Judicial and Joint Council cases.

f. To serve as a voting member in any Honor Council case involving a student from her dormitory.

4. Of the Day Students' Representative:

a. To represent the interests of the day students.

b. To keep them informed of all Student Government proceedings.

c. To serve on the Legislative Council.

d. To accompany any day student involved in Judicial Council, Joint Council, or Honor Council cases.

5. Of the NSA Coordinator:

- a. To represent the United States National Student Association to the student body as a member of the Legislative Council.
- b. To refer all NSA information and publications to the group concerned on campus.
- c. To evaluate NSA projects for campus implementation.
- d. To correspond regularly with the regional and national offices of NSA in order to maintain liaison with these levels of the organization.
- e. To keep the student body adequately informed on NSA progress and activity.
- f. To attend executive meetings upon invitation by the President.

6. Ex-officio:

Ex-officio members may vote in accordance with *Robert's Rules of Order*.

C. Duties and Powers of the Legislative Department:

1. The legislative power shall be vested in a Legislative Council which will meet once a week. Special meetings may be called under the following conditions:
 - a. At the President's own discretion.
 - b. Upon the written request of five members of the Council.

- c. Upon the request of fifty members of the student body.
2. The Legislative Council shall elect the Freshman House Presidents and approve the Freshman Counsellors.
3. The Legislative Council shall study the needs of the Association and plan a program of work for the year.
4. The Legislative Council shall approve Handbook regulations.

Section 3. Judicial Department

The Judicial Department shall be composed of the House Council from each dormitory, the Judicial Council, and the Joint Council.

A. House Council

1. Membership
 - a. House President (Chairman)
 - b. Dormitory Vice-President
 - c. Hall Representatives
 - d. Dormitory secretary and dormitory treasurer (if needed)
2. Duties and Powers of the House Council:
 - a. To serve as the link between the Student Council and the dormitory.
 - b. To establish policies for the welfare of the dormitory.

- c. To hear, decide, and affix penalties for House Council offenses. More than three House Council offenses in one semester by any student are handled by the Judicial Council.
- d. To refer any outstanding House Council cases to the Judicial Council for final decision.

B. Judicial Council

1. Membership

- a. Judicial Vice-President (Chairman)
- b. Judicial Class Representatives (2 from each class). The Junior and Sophomore Class Vice-Presidents shall serve as the Freshman Class Representatives until they are elected.
- c. Ex-officio
 - (1) President
 - (2) House President of the dormitory from which the case originates.
 - (3) Secretary (paid Student Aide for SGA)

2. Duties and Powers of the Judicial Council:

- a. The Judicial Council shall hear, decide, and affix penalties for all cases of violation of Student Government rules and regulations and standards of conduct required by the College.

- b. The Judicial Council may refer outstanding cases of misconduct to the Joint Council for final decision. A student has the right of appeal from a decision of the Judicial Council to the Joint Council.

C. Joint Council

1. Membership

- a. The five executive officers of the Student Council.
- b. Three faculty members appointed by the Chancellor, one of whom shall act as Chairman of the Council
- c. The Chancellor of the College shall be an ex-officio member without a vote but with the power of veto.

2. Meetings

- a. At the call of the Chairman.
- b. At the request of any member.

3. Duties and Powers of the Joint Council:

- a. To hear and decide outstanding cases of misconduct and to affix such punishment as may be necessary.
- b. To hear appeals.
- c. To review, in consultation with the Office of the Dean of Students, the material for the Student Handbook.
- d. To meet in the interests of the Association.

ARTICLE VII

Nominations

Section 1. Nominations for the major offices shall be held during the month of February.

Section 2. A committee consisting of the executive members of the Student Council, the Honor Council President, and the Junior and Senior Class Presidents shall prepare the slate for the five major offices of the Student Government Association, the NSA Coordinator, and the Honor Council President.

Section 3. Additonal nominations may be made:
A. From the floor at a student body meeting provided the person nominating has the consent of the one being named.

B. By a written petition signed by 10 per cent of the student body.

Section 4. A minimum of two nominees must be submitted for the election of those officers that are elected by the entire student body.

Section 5. The names of nominees must be approved by the Office of the Dean of Students and posted for one week before elections.

Section 6. Nominations of Juniors and Seniors for House Presidents of the small dormitories shall be made by the respective dormitories; for House Presidents of the mixed dormitories by the current Sophomore and Junior classes.

Section 7. Nominations for class and club officers and the day students' officers are handled by those groups.

ARTICLE VIII

Elections

Section 1. Qualifications of Officers

A. No student may succeed herself in the following offices:

1. Class officers and SGA Class Representatives
2. SGA Day Students' Representative
3. Safety and Welfare Chairman
4. Formal Dance Chairman
5. Small dormitory House Presidents of the same dormitory

B. A "C" average based on all college work passed, with good academic and social standing, will be the required qualifications of the following officers:

1. Executive members of SGA, YWCA, RA, and ICA
2. President of the Honor Council
3. Class officers, Honor Representatives, and SGA Class Representatives
4. SGA Day Students' Representative
5. Safety and Welfare Chairman
6. Formal Dance Committee Chairman
7. House Presidents
8. Freshman Counsellors

9. Editors-in-Chief of the *Battlefield, Bullet, and Epaulet*
10. May Queen, Maid of Honor, and May Court
11. NSA Coordinator
12. Class Ushers
13. House Council members
14. May Day Chairman and Assistant May Day Chairman
15. SGA Committee Chairmen

C. Ineligibility caused by conditioned grades cannot be removed by merely making up the grades, unless the conditioned grades were due to illness or enforced absence from college.

Section 2. General Voting Procedure

A. The entire student body shall elect the following:

1. Executive members of SGA
2. The Presidents of Honor Council, YWCA, RA, and ICA
3. NSA Coordinator
4. May Queen and Maid of Honor

B. Votes which are cast by secret ballot for major offices of the SGA, YWCA, RA, and ICA, shall be counted in the presence of Student Council members. This also includes class officers and the May Court.

C. All officers elected by the student body shall be elected on the basis of majority vote.

- D. A simple majority of the student body shall constitute a quorum for voting.
- E. All elections should be completed by April 1.

Section 3. Order of Election

- A. SGA President and Honor Council President
- B. The Presidents of YWCA, RA, and ICA
- C. Executive officers of SGA and the NSA Coordinator
- D. The other executive officers of YWCA, RA, and ICA (elected within their own groups)

E. Class Elections

- 1. The election of the Class President, the Honor Representative, and the SGA Class Representatives shall have precedence over all other class elections.
 - 2. Vice-President, Secretary, Treasurer, and Historian of the Senior Class, Ushers.
- F. There shall be a House President from the incoming Junior or Senior Class for each of the dormitories.
- 1. Freshman dormitory presidents elected by the Legislative Council.
 - 2. Mixed dormitory presidents elected by the current Junior Class.

3. Small dormitory presidents elected by the incoming residents of each respective dormitory.
- G. Presidents and executive officers of clubs shall be elected within their groups.
- H. The Editors-in-Chief of the *Battlefield*, the *Bullet*, and the *Epaulet* shall be chosen according to the policies within these respective organizations.

Section 4. Further Elections

A. May Queen

1. Must meet the academic qualifications and come from the Senior Class.
2. Nominations are open to the entire student body.
3. Elected by the entire student body on the basis of plurality vote.

B. Maid of Honor

1. Must meet the same qualifications as the May Queen.
2. Elected by the second highest vote in the May Queen election.

C. May Court

1. Each class shall elect four representatives.
2. The Queen and her court shall elect the two flower girls, two pages, and the two heralds who may come from any class.

D. Formal Dance Chairman

1. Elected by and from the current Formal Dance Committee.
2. Must be an incoming Junior or Senior.

E. Safety and Welfare Committee Chairman

Elected by and from the current Safety and Welfare Committee.

**F. May Day Chairman and Assistant
May Day Chairman elected by the
Legislative Council.**

ARTICLE IX

Resignation or Removal from Office

Section 1. The resignation of any officer may be requested by the Joint Council or the Student Council, provided the said person has failed to perform efficiently the duties pertaining to her office, or because of misconduct.

Section 2. A vacancy caused by resignation or removal from office shall be filled in the same manner as previously established.

Section 3. In the extended absence of a House President, a substitute shall be appointed by the Legislative Council.

ARTICLE X

Installation

Installation ceremonies shall be held as soon after elections as possible, at which time the newly elected Council members shall subscribe to the

following oath: "I do hereby solemnly promise to support and maintain the Constitution of the Student Government Association of Mary Washington College, and I pledge my best efforts to the efficient performance of the duties of..... of this Association, to which office I have been elected."

ARTICLE XI

Freshman Orientation

Each year a definite portion of time at the beginning of the fall semester shall be set aside as a period of training and orientation for Freshmen and all other new students in the College. The Junior Class President, with the aid of the Legislative Council, shall be in charge of Freshman elections.

ARTICLE XII

Rules and Regulations

The rules and regulations for the government of the students under the Constitution shall be formulated by the Legislative Council and approved by the Joint Council, in consultation with the Dean of Students.

ARTICLE XIII

Amendments

Amendments may be made to this Constitution in the following manner: Any student may propose an amendment. Such proposal shall be made in writing and submitted to the Legislative Council. If acted upon favorably, the proposed amendment shall then be referred to the student body. If two-thirds of the students, provided a quorum is present, vote in favor of the proposed amendment, the said amendment shall then become a part of the Constitution.

The Point System

(revised by the Inter-Club Association, 1963-64)

DISTRIBUTION

Individuals may hold a total of six (6) points. This is the maximum load permissible per person. Any exceptions must be considered in advance by the Inter-Club Council. Infractions are dealt with by this same body; removal from office may be requested through the Office of the Dean of Students.

OFFICES

Student Government

	Points
President	6
Legislative and Judicial Vice-Presidents	6
Secretary	5
Treasurer	5
NSA Co-ordinator	5
House Presidents	5
Other Council Members	4

Honor Council

President	6
Honor Representative	4

Inter-Club Association

President	6
Vice-President	5
Secretary	4
Treasurer	4
Council Members	4

YWCA

President	6
Vice-President	5

Secretary	4
Treasurer	4
Committee Chairmen	3
Day Students Representative	3
Freshman Representative	3

Recreation Association

President	6
Vice-President	5
Secretary	4
Treasurer	4
Social and Publicity Chairmen	4

Classes

Presidents	6
Vice-Presidents	5
Legislative and Judicial Representatives	4
Secretaries	3
Treasurers	3

Clubs and Religious Organizations

Presidents	4
Vice-Presidents	3
Other Officers	2

Note: Club and Honorary Presidents who serve on ICA Council will be considered as holding six (6) points.

Honorary Organizations

Presidents	3
Vice-Presidents	2
Other Officers	1

Publications

Editors-in-chief of <i>Bullet</i> , <i>Battlefield</i> , <i>Epaulet</i>	6
<i>Bullet</i> Managing, News, Feature Editors, and Page Editors	5

<i>Bullet</i> Circulation, Advertising, and Business Managers	4
<i>Battlefield</i> Business, Photography, and Copy Editors	5
<i>Battlefield</i> Circulation and Advertising Managers	4
<i>Epaulet</i> Literary Editor	5
<i>Epaulet</i> Art Editor and Circulation Manager	3
<i>Epaulet</i> Exchange Editor, Advertising and Business Managers	2
Publications staff members	1
Miscellaneous	
Freshman Counsellors	5
Freshman Counsellors Training Chairman	2
Safety and Welfare Chairman	3
Formal Dance Chairman	3
May Day Director	3
Assistant May Day Director	3
Hall Representatives Training Chairman	2
Hall Representatives and Dorm. Officers	2
Head Usher	1
Band and Chorus Officers	1
Club Membership	1

Club Membership

Membership in any clubs except Honorary and Religious Organizations shall constitute one (1) point. Students holding a five (5) or six (6) point office will be able to join two (2) other clubs.

COME, FOLLOW THE LIGHT

There high on the Hill,
Stands peaceful and still,
Our Alma Mater so dear,
Cherished throughout each year.

Come, follow the light,
Through the dark of the night,
Where dreams and desires will all come true,
Love, honor, pursue.

Ah....., Ah.....
Where dreams and desires will all come true,
Before we say adieu.

This is the Class Song for those entering in
even years, "the Goat Classes."

THE ECHO OF THE CHIMES

The echo of the chimes
Rings across the quiet campus
To welcome another college day.
And when the day is through
And evening shadows lengthen,
The bells their benediction say.

Alma Mater, may we value
Every moment that we spend
From the first few days of college
Until we reach the end.
Mary Washington, we pledge you
Our love and loyalty.

The chimes shall ring within our hearts
Through all eternity.

This is the Class Song for those entering in odd years, "the Devil Classes."

MARY WASHINGTON MARCHING SONG

Let's raise a cheer for Mary Washington,
You know we'll love her 'til we die—
The happy hours in our college,
Friendship and knowledge—
We'll hold her standards high.
And when we leave dear Mary Washington,
Still all the world shall hear us say,
We're mighty proud of Alma Mater—
MWC of U. Va.

ALMA MATER

All hail, dear Alma Mater,
We sing our praise to you,
High on Marye's Hilltop
You stand forever true;
Born in truth and honor
You ever more shall be,
The model of our future years,
And all eternity.

When e'er we have to leave you,
We never will forget
The lessons you have taught us,
And all the friends we've met.
And we your loyal daughters
Will hold your name on high,
So here's to Mary Washington!
Our love will never die.

NOTES

NOTES



